



स्नातक विद्यालय  
THE GRADUATE SCHOOL  
भारतीय कृषि अनुसंधान संस्थान, नई दिल्ली-110 012  
ICAR-INDIAN AGRICULTURAL RESEARCH INSTITUTE  
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No.TGS-I/1-422/AC/2024

December 20, 2024

NOTIFICATION

The Academic Council, in its 422<sup>nd</sup> meeting held on 26/11/2024, approved the following relief procedure for students selected for Dual Degree programs:

A. Under the NEP 2020, IARI is forging academic alliances with other foreign higher education institutions (FHEIs). IARI, the Home institution, currently operates a Dual degree PhD program with Western Sydney University (WSU), Australia, the Host institution. There are five stages (denoted as S1 to S5) of the student admissions process under this Programme. In S5, students are concurrently enrolled in both the home and host institutions and period of such enrollment is mandatorily set to a minimum of 12 months.

S1: Advertisement, preliminary evaluation and generation of student's proposals

S2: Proposal screening, support letter generation and applying for admission at host institution

S3: Individual candidature agreement

S4: Confirmation of enrollment; and

S5: Physical reporting at the foreign institution.

After completion of S4, the student shall be required to complete all the formalities to get relieved from the Home institution (IARI), before travelling to and reporting at the host institution which falls under S5. An indemnity bond shall apply to a candidate before getting relieved from IARI, the format of which is placed as the next item on the agenda.

However, being a new program no clear procedure to relieve students on concurrent enrollment system is in place as of now in the Green Book of IARI. The proposed guidelines were approved to be applied to future Dual/ joint degree programs of IARI in general.

These procedures shall be called "Relief procedures for students selected for Dual Degree programs"

*Scope:* These procedures shall apply only to those students, who are successful in securing admission in the Dual Degree Ph.D. program following all the admission protocols as approved by IARI and the foreign higher education institution (FHEI) in their Memorandum of Understanding/Agreement.

*Eligibility:* To become eligible to get relieved from IARI to join the host institution, the student shall complete the following requirements.

- (a) Minimum residency period at IARI, as per the extant UGC Regulations and as specified in the Dual degree MoA/ Individual Candidate Agreement
- (b) Updation of the Outline of Research Work including the works committed at the FHEI
- (c) Successful completion of course work as mandated under the PhD degree program at IARI
- (d) Successful completion of the qualifying exam at IARI
- (e) Successful completion of all the approved research works at IARI
- (f) Confirmation of Enrolment (CoE) / Admission from FHEI
- (g) Mandatory clearance from all the relevant divisions/ departments/ offices of IARI
- (h) Visa from the host institution (FHEI) country
- (i) Signing of the indemnity bond in Rs 100 stamp paper

*Procedure*

- (a) The student shall submit a request for relieving as per the format given in Annexure 1 along with all the documents as mentioned in the checklist below through their advisory committee to Professor of the concerned Division. All the copies shall be self- attested.
- (b) The request shall be examined by the respective Board of Studies (BoS), which shall send its recommendations to the Graduate School through Head of the Division and Office of the International Affairs (OIA)
- (c) OIA, after verification, shall submit the documents to the Graduate School for relieving the student with the approval of Competent Authority.
- (d) After approval of the Competent Authority, the relieving order clearly mentioning references to the conditions in the MoA/ ICA shall be then issued to the Student from the Graduate School (Annexure 2).

*Checklist of documents*

- (i) Individual Candidature Agreement (Copy)
- (ii) Details of Fellowships, if any being received (Copy)
- (iii) Approved copy of the updated ORW
- (iv) Qualifying Exam results (Copy)
- (v) Certificate of completion of research work from IARI duly certified by the Advisory Committee (in Original)
- (vi) No dues certificates - Divisions, Library, hostel etc. (Copy)
- (vii) CoE/ Admission letter (Copy)
- (viii) Overseas Student Health Cover (Copy)
- (ix) Passport and Visa (Copy)
- (x) Medical report (Copy)
- (xi) Indemnity Bond (Original)

Annexure 1: Format of the self-declaration

<p>To, The Dean &amp; Jt. Director (Edu), The Graduate School, ICAR-IARI, New Delhi</p>	<p>Date: _____</p>
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Subject: Request for relief from IARI to join [FHEI name] under the Dual Degree  
PhD program and Self-declaration

Respected Sir/Madam,

I, [Full Name], son/daughter of [Parent's Name], residing at [Full Address], do hereby declare that the documents submitted by me to the Graduate School, ICAR- Indian Agricultural Research Institute (IARI) to relieve me from IARI to join [FHEI name and country] under the Dual Degree PhD program between IARI and [FHEI name] are true, correct, and complete to the best of my knowledge and belief.

The documents submitted are listed below:

1. [Document Name 1]
2. [Document Name 2]
3. [Document Name 3]
4. [Document Name 4]
5. ....

I understand that if any information or document provided is found to be incorrect or false at any stage, my admission may be cancelled, and I shall bear the consequences as per the institution's policies. I also declare that I will submit any additional documents or certificates required by the institution within the stipulated time frame, if necessary.

I am admitted to the [Quarter/ Semester] academic session at [FHEI name] commencing from [Date]. I am planning to join [FHEI name] on [date] which falls within the census date for the quarter, [Date]. I may, therefore, be relieved from IARI on [date] after completion of all the required formalities.

Thank you for your consideration.

Yours sincerely,

[Your Full Name]

[Course Name]

[Application/Registration Number]

[Contact Number]

[Email Address]

The Graduate School  
ICAR-Indian Agricultural Research Institute, New Delhi-110012

No: TGS/OIA/

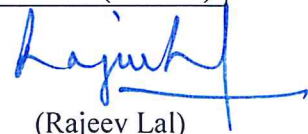
Dated:

Office Order

With the approval of the Competent Authority, the Dual Degree PhD student, details of whom are given below, is relieved from the Graduate School, ICAR-Indian Agricultural Research Institute (IARI) on specified dates and subject to following terms and conditions.

- a. Name of the student:
- b. Roll Number:
- c. Subject:
- d. Academic Batch and Date of admission in IARI:
- e. Name of the host institution (HI):
- f. Academic Session and date of start at HI:
- g. Census date:
- h. Expected date of completion at HI:
- i. Date of relief:
- j. The Dual Degree student, before submitting the thesis, is relieved on the following terms and conditions:
  - (a) The student will report to the HI before the census date of the Academic Session specified above and must send the proof of enrollment to the Graduate School, IARI
  - (b) The student will remain concurrently enrolled in the Graduate School, IARI for the period of his/her residence in the HI.
  - (c) Student will continue Semester registration and pay the tuition fee in the Graduate school, IARI while being concurrently registered in the HI. The rate of tuition fee shall be the same as applicable to the his/ her Academic Batch in IARI.
  - (d) Tuition fee shall be paid to the Post Graduate School (Name of the Account) Saving Bank A/c: 90292010004314 maintained at the Canara Bank, Pusa Campus (IFSC Code: CNRB0019029, MICR Code: 110015391). Bank deposit receipt shall be sent to Graduate School-II for records.
  - (e) All the other conditions of residence and academic program at HI shall be governed as per the conditions specified in Individual Candidate Agreement and the MoA between IARI and the HI.

Senior Registrar & Joint Director (Admin.)



(Rajeev Lal)

Sr. Registrar & Joint Director (Admin.)

**Distribution:**

1. Directors of the Hub Institutes
2. All Project Directors/Project Coordinators/Head of the Divisions.
3. All Professors of the teaching disciplines of IARI
4. Associate Deans (UG/PG/Int. Affairs/Hubs/SOONI/Placement Cell)
5. Incharge, AKMU for uploading this notification on the website of IARI
6. PS to Director/Dean & Joint Director (Edn.)/J.D. (Res.)/J.D. (Extn.)/Sr. Registrar
7. Tech. Assistant (IT Cell), The Graduate School for inclusion of the above modification in the Graduate School Calendar.
8. Dealing Assistants concerned/Guard File