

ICAR- Indian Agricultural Research Institute
PUSA New Delhi 110012

Tel:011-25842905

Website: www.iari.res.in

No:CATAT/PKVM/2-3

Date: 06.02.2020

Invitation of Expression of Interest for Hiring Octonorm Panel, Shamiana, Furniture, Electrical Items, Backdrops and Hoardings during Pusa Krishi Vigyan Mela 2020 for three days (1.03.2020 to 03.03.2020) at IARI PUSA, New Delhi 110012

Published Date	06.02.2020
Bid Document Download / Sale Start Date	06.02.2020
Bid Submission Start Date	06.02.2020
Bid Submission End Date	21.02.2020 (1.00 PM)
Bid Opening Date	22.02.2020 (1.00 pm)
EMD	Rs.20000/-

Contact Person (for any clarification during the tendering process)

Dr . Indramani Mishra
Head, Agricultural Engg. and Convenor, Stall Committee
IARI, New Delhi – 110012

Ph No.:

Email:



कृषि प्रौद्योगिकी आंकलन एवं स्थानान्तरण केन्द्र

CENTRE FOR AGRICULTURAL TECHNOLOGY ASSESSMENT & TRANSFER (CATAT)

भा.कृ.अ.प.—भारतीय कृषि अनुसंधान संस्थान, पूसा, नई दिल्ली—110012

ICAR-Indian Agricultural Research Institute, Pusa, New Delhi-110012



F.No. CATAT/2019-20/PKVM/2-3/

Dated :6.2.2020

Subject: Requirements for Hiring Octonorm Panel, Shamiana, Furniture, Electrical Items, Backdrops and Hoardings

Sir,

Online bids are invited in **two** bid system (i) Technical bid (ii) Financial bid on behalf of Director, ICAR-IARI, New Delhi from eligible bidder for **“Quotation for Pusa Krishi Vigyan Mela 2020 from 1-3 March** purchase/hiring of items for **“Hiring Octonorm Panel, Shamiana, Furniture, Electrical Items, Backdrops and Hoardings”**. The last date for submission for above bid through online is **21th February, 2020 up to 11:00 AM**. The bid will be opened on **21th February, 2020 12:30 PM**. For any clarification please contact to **Dr. I.M. Mishra, Head, Agricultural Engineering, IARI, New Delhi-110012**

Instructions to the bidder and terms & conditions of tender:

1. The rates quoted shall be valid for a minimum period of 180 days from the last date fixed for the receipt of quotations.
2. The rates quoted shall be final and inclusive of delivery and installation at the site i.e. near **Mela Ground, IARI, New Delhi-110012**.
3. Full specifications of the article quoted for shall be given in the quotation along with literature/pamphlet/drawing etc. User list of the quoted document may also be additionally provided for reference.
4. If taxes, duties or any other charges over and above the rates quoted leviable, actual percentage of such taxes/duties/other charges should be clearly indicated.
5. Supply is to be made by any convenient mode of transport at supplier's risk unless otherwise specified.
6. In case the material is supplied through an authorized agent, manufacturer shall be responsible for the successful installation of the equipment. The manufacturer shall be liable to any penal action for the shortcomings of the authorized agent. Any payment that is to be made separately to the agent if any shall be clearly mentioned in the quotation.
7. Supply is to be made by any convenient mode of transport at supplier's risk unless otherwise specified.
8. The bid should be accompanied with earnest money of **Rs.20,000/- (Rs. Twenty thousand**

only) in the form of D.D./Pay Order/Fixed Deposit Receipt/ Bank Guarantee from commercial bank drawn in favour of Director, IARI payable at New Delhi as mentioned against each of the item/equipment together with the technical bid, in the absence of which the price bid, if any, will not be opened under any circumstances.

9. No interest on security deposit and earnest money deposit shall be paid by the Institute to tenderer.
10. The EMD shall be refunded to the unsuccessful bidders after finalization of the quotation. In case of successful bidder, it can be adjusted towards security deposit which is 5-10% of the order value in the form of D.D./ Pay Order/ Fixed Deposit Receipt/Bank Guarantee from commercial bank drawn in favour of Director, IARI payable at New Delhi and shall remain valid for 60 days beyond the date of completion of all contractual obligation of supplier.
11. Payment will be made by mode of e-payment to the supplier/firm after satisfactory completion of **Mela work** and receipt of pre-receipt bills triplicate.
12. The Director IARI, New Delhi reserves the right to accept or reject any or all the quotations either in full or in parts without assigning any reason.
13. The firm should have sufficient experience in supplying respective items (Attach proof)
14. Scanned copy of GST/PAN Nos as well as EMD need to be uploaded through online bid
- 15. Quotations not complying with the above conditions are liable to be rejected.**
16. In case, any dispute arising out of this contract shall be subject to the jurisdiction of Indian laws & Court at New Delhi. Sole arbitrators appointed by the DIRECTOR, IARI, New Delhi. His decision will be final and binding on both parties (Supplier and Purchaser).
17. The firm should have minimum 3 years' experience in concern area from the current date for the gathering of minimum 1000 people (attach the scan copy of work order of each year).
- 18. 2% TDS (Income Tax) and 2% (TDS) under GST will be deducted on the bill.**

The following documents must be seen before apply

1. Scanned copy of GST No.
2. Scanned copy of PAN Card No.
3. Scanned copy of Earnest Money Deposit (EMD)

Admn. Officer
CATAT

Annexure -I Profile of the Bidder

Expression of Interest submitted in response to enquiry notification issued by the ICAR- Indian Agricultural Research Institute, Mela Ground New Delhi for Hiring of **Hiring Octonorm Panel, Shamiana, Furniture, Electrical Items, Backdrops and Hoardings.**

Please enclose following documents with tender:-

PARTICULARS	DESCRIPTION
Name of the Service Provider	
Complete Contact details of Authorised Person of Service providers, including name, address telephone, mobile number, Email id, website (if any)	
Year of Registration/Establishment of Service providers and registration copy to be enclosed	
PAN No./GST No. (as applicable registration in the name of firm or Proprietor/Partner(s) of the firm	
Please enclose last three years copy of IT return/acknowledgement	
Please enclose last three financial years copy of annual accounts (balance sheet and profit & loss account of F.Yr.2016-17,2017-18, 2018-19)	
Details of any other licence required to run the Service Providers (Please specify)	
Experience of at least three (3) Years (copies to be enclosed. Atleast one work order for each year)	
Enclosure brochure of your Service Providers (if any)	
Details of EMD Rs.20000/- (Twenty Thousand Only)	

Date:

Signature & Seal of the applicant
Annexure-II

**UNDERTAKING
(ON LETTER-HEAD OF THE SERVICE PROVIDERS)**

To
ICAR- Indian Agricultural Research Institute

Name of the Service providers_____

Name of the Bidder_____ Due date: _____

Sir,

1. This is to certify that I/We before signing this bid have read and fully understood all the terms and conditions and instructions contained therein and undertake myself/ourselves abide by the said terms and conditions of the EoI.

2. I/We shall provide quality Service providers accommodation to the Institute with amenities as mentioned in our technical bid.

(Signature of the Bidder)

Name and Address of the Bidder
Telephone Number

ANNEXURE – III

CERTIFICATE

(To be provided on letter head of the Service providers)

I hereby certify that the above firm has not been ever blacklisted by any Central/State Government/Public Undertaking/Institute on any account.

I also certify that the above information is true and correct in every respect and in any case at a later date it is found that any details provided above are incorrect, any contract given to the above firm may be summarily terminated and the firm blacklisted.

Date:

SEAL

Place:

Authorized Signatory

Name:

Designation:

Contact No.:

Financial Bid

Scope of work (Sheet 2)

Requirements for Hiring Octonorm Panel, Shamiana, Furniture, Electrical Items, Backdrops and Hoardings

S.	ELEMENT	QTY.	UNIT	Rate inclusive of GST	Amount
1.	Hall-A (Exhibition and Theme) 20 m X 120 m				
1.1	View cutter for roof of the existing tin shed	2400	Sq.mtr.		
1.2	Wooden platform with Ply on Top	2400	Sq.mtr.		
1.3	New Carpet over platform (Green/Red)	2400	sq-mtr		
1.4	Side Covering of Exhibition Area with white cloth	8000	Sq.ft		
1.5	Fascia Gate made of flex mounted on MS Frame & Pillars	400	Sq.ft.		
1.6	Octonorm panel of size 7' x 3' i.e. 2.5 m x 1m and spot lights with power socket	600	Nos.		
1.7	Ply board exhibition table 2'x3' with white sunmica top	100	Nos.		
1.8	Dunlop chairs	200	Nos.		
1.9	Facia of size 9' X 10' in green background and white letter with spot lights	80	Nos.		
1.11	Hall entry gate : Flex mounted on MS Frame with side Pillars	400	Sq.ft.		
1.12	High Density Indoor LED Video wall complete with Automated Controller Switching and Attendants,	01	Sq.mtr.		
1.13	General Lighting in Exhibition Hall (20 m x120 m)	2400	Sq.mtr.		
2.	Hall-B (Exhibition and Theme) 20 mtr. X 80 mtr.				
2.1	View cutter for roof of the existing tin shed	1600	Sq.mtr.		
2.2	wooden platform with Ply on Top	1600	Sq.mtr.		
2.3	New Carpeting (Green/Red)	1600	sq-mtr		
2.4	Side Covering of Exhibition Area with white cloth	8000	Sq.ft		
2.5	Fascia Gate made of flex mounted on MS Frame & Pillars	400	Sq.ft.		
2.6	Octonorm panel of size 7' x 3' i.e. 2.5 m x 1m	600	Nos.		

	and spot lights with power socket				
2.7	Ply board exhibition table 2'x3' with white sunmica top	100	Nos.		
2.8	Facia of size 9' X 10' in green background and white letter with spot lights	88	Nos.		
2.9	Dunlop chairs	200	Nos.		
2.10	Hall entry gate : Flex mounted on MS Frame with side Pillars	400	Sq.ft.		
2.11	LED Lights in Exhibition Hall (20 m X 80 m)	1600	Sq.mtr.		
3.	Hall C : (Gosthi Pandal and Stage) Size: 80 m X 26 m				
3.1	View cutter for roof of the existing tin shed	2080	Sq.mtr.		
3.2	Side Covering of Exhibition Area with white cloth	8000	Sq.ft		
3.3	VIP Chairs for dias (Executive chairs)	15	Nos.		
3.4	VIP stage tables with sunmica tiop and front covered (3'x2'x 2.5')	20	Nos.		
3.5	Stage set up Carpeting, skirting of the stage, Ramp				
3.6	Podium (Sunmica finished)	2	Nos.		
3.7	New Carpeting (Green/Red)	1690	Sq.mtr.		
3.8	Fascia Gate made of flex mounted on MS Frame & Pillars	400	Sq.ft.		
3.9	Dunlop chairs of uniform size with white covers	1200	Nos		
3.10	Sofa sets two seaters with white cloth covers	100	Nos.		
3.11	LED TV 50 inch for three Days with Stand	02	Nos.		
3.12	General Lighting & Ceilling Fans in Entire Goshthi Hall (26X80 mtr.)	2080	Sq.mtr.		
3.13	Centre Table (Good quality) with cloth	07	Nos.		
3.14	Gaddas with white bed covers	10	Nos.		
3.15	Bolaster	10	Nos.		
3.16	PA System- with complete operating with battery backup UPS, Amplifier, Mixer and Speakers Suitable for Entire Hall (26X80mtr.) along with attended. With 5 mike and, 06 Cordless mike.	1	Job		
3.17	LED Lights in the existing tin shed	100	Nos.		
4.	Hall D : Size 80 m X 20 m (Octonorm panel stalls 3 x 3 mtr : 50 Numbers and Food Court)				
4.1	wooden platform with ply on top	1600	Sq.mtr.		

4.2	New Carpeting (Green/Red)	1600	sq-mtr		
4.3	Side Covering of Exhibition Area with white cloth	8000	Sq.ft		
4.4	Fascia Gate made of flex mounted on MS Frame & Pillars	400	Sq.ft.		
4.5	Octonorm panel of size 7' x 3' i.e. 2.5 m x 1m and spot lights with power socket	350	Nos.		
4.6	Facia of size 9' X 10' in green background and white letter with spot lights	50	Nos.		
4.7	Ply board exhibition table 2'x3' with white sunmica top	50	Nos.		
4.8	Hall entry gate : Flex mounted on MS Frame with side Pillars	400	Sq.ft.		
4.9	General Lighting in Exhibition Hall (20 mX80 m)	1600	Sq.mtr.		
4.10	Wooden table for food stall	50	Nos.		
4.11	Round tables with white cloth cover	25	Nos.		
4.12	Dunlop chairs	200	Nos		
5.	Open Space E :				
5.1	Covered shamiana of the size 15'x 15' on piped structure with ceiling and new curtain covers from three sides.	100	Nos.		
5.2	Wooden table	100	Nos.		
5.3	Dunlop chairs	200	Nos.		
6.	Miscellaneous				
6.1	Electrical cabling in the entire venue	Lumsum			
6.2	Metal lights with polls for all over the venue	20	Nos.		
6.3	Fancy dust bins	30	Nos.		
6.4	Barricading for seed sale (Iron pipes/Bamboo)	25	Nos.		
6.5	Garden umbrella	10	Nos.		
6.6	Non Woven Carpet for open Passage Area	1000	Sq.mtr.		
6.7	Sound proof generator set to support installation in entire venue for three days	02	Nos.		

ANNEXURE –IV-B

INDENT FOR HIRING OF PREPARATION AND FIXING OF HOARDINGS/BACK DROPS IN KRISHI VIGYAN MELA

S.No.	Particulars	Nos.
1.	Square penal size 5 x 5 ft.	30 Nos.
2.	Programme Sign Board size 26 x 12 ft.	1 Nos.
3.	Registration Board size 20 x 6 ft.	1 Nos.
4.	Direction Board road side size 6 x 4 ft.	4 Nos.
5.	Hoarding (size 12 x 8 ft.)	2 Nos.
6.	Podium Logo size 4 x 2 ft.	2 Nos.
7.	Programme Board 18 x 8 ft.	2 Nos.
8.	Programme Board 24 x 6 ft.	1 Nos.
9.	Programme Board 16 x 4 ft.	3 Nos.
10.	Programme Board 16 x 6 ft.	1 Nos.
11.	Programme Board 10 x 8 ft.	1 Nos.
12.	Food Court 6 x 4 ft.	2 Nos.
13.	Enquiry First Aid, Field Visit Service 4 x 3 ft.	3 Nos.
14.	Krishi Mela Map 10 x 8 ft.	1 Nos.
15.	Programme Board (Reprint) 26 x 10 ft.	1 Nos.
16.	Programme Board Strip VinyI 16 x 2 ft.	4 Nos.
17.	Programme Board Strip VinyI 20 x 2 ft.	2 Nos.
18.	Programme Board Strip VinyI 22 x ft.	1 Nos.
19.	Pusa Krishi Mela Strip VinyI 16 x 3 ft.	1 Nos.
20.	Direction Board NASC museum	1 Nos.
21.	Toilets Direction Board (Male/Female) (3'x2)	2 Nos.

Note:

1. In case of fire brigade requirement, the request letter to be sent to Delhi fire service department will be provided by the Institute.
2. LED light will be preferred for the lighting.

Convener

Co- Conveners

Members



