



मा.कृ.अ.सं.— भारतीय कृषि अनुसंधान संस्थान, नई दिल्ली-110012
मंडार अनुभाग, निदेशक कार्यालय
ICAR - INDIAN AGRICULTURAL RESEARCH INSTITUTE NEW DELHI-110012
STORE SECTION, DIRECTOR'S OFFICE
Tel No. 011-25842877, Website: <http://www.iari.res.in> Email store@iari.res.in

F. No. 69-20/2020-21/ST

Dated: 26/12/2020

e-Tender Notice

The Director, ICAR-Indian Agricultural Research Institute, New Delhi invites Online e-Tender two bid system for entering into Comprehensive Annual Maintenance Contract of RO water purifier system at ICAR-IARI, Pusa, New Delhi. Detailed tender document can be downloaded from www.iari.res.in & www.eprocure.gov.in.

Date of submission of tender	:	26/12/2020 at 1200 hrs
Date of closing of tender	:	20/01/2021 at 1200 hrs ✓
Date of opening of tender	:	21/01/2021 at 1200 hrs ✓

The tender form alongwith detail of items and other terms & conditions can be downloaded free of cost from the website <http://eprocure.gov.in>. Online bids complete in all respect should be submitted through CPP portal <http://eprocure.gov.in/eprocure/app> only.

The bid will be opened online only on the date & time mentioned above. The IARI reserves the right to accept or reject any or all the tenders without assigning any reason.

Tenders and supporting documents should be uploaded through e-procurement. Hard copy of the tender documents will not be accepted.


Assistant Administrative Officer (Store)

TENDER DOCUMENT

ICAR- INDIAN AGRICULTURAL RESEARCH INSTITUTE, NEW DELHI-11002 INVITES ANNUAL MAINTENANCE CONTRACT OF RO, WATER PURIFIER SYSTEM AT ICAR-IARI, PUSA CAMPUS, NEW DELHI-110012

General Terms and Conditions

1. **Scope of work:** - The CAMC is for monthly preventive checks as well as for break down maintenance and includes repair and replacement of the following parts free of charge during the CAMC period:-
 - a) All kinds of filters
 - b) Pre-filter candle
 - c) Carbon block
 - d) RO membrane
 - e) Flow Restrictor Tube
 - f) Post Carbon Filter
 - g) RO Pump
 - h) Adapter
 - i) All Valves
 - j) PCB (Circuit)
 - k) TDS Controller
 - l) SV (Stopper)
 - m) Motors
 - n) Worn out parts etc.
2. ROs will be checked on monthly basis to ensure the TDS level is within the permissible limits. Filter/candle and Membranes must be replaced quarterly. However, Membranes may be replaced on need basis.
3. As soon as the R/c is awarded to the L-1 firm, first of all, the firm will check and provide service by replacing the parts of all installed R.O (as mentioned in above point no. 2) and ensure the permissible T.D.S level of all R.O's. List for the same will be provided by the store section.
4. During the CAMC period, one quarterly service is must and another visits, if required on need /emergency basis will be attended by the firm without any charge.
5. It may be ensured that rates for parts of authorized brand or of standard quality only will be considered for replacement/repair under CAMC. In case it is found at a later stage that sub-standard/inferior quality items supplied necessary action will be taken against firm, including forfeiture of performance security and debarring them from quoting future tender.
6. If the contractor fails to undertake the job satisfactorily at any period of time or withdraws his services, the Director, ICAR-IARI, New Delhi has right to cancel the contact and forfeit the performance security deposit without assigning any reason what so ever.
7. The contract will be valid for a period of two years from the date of award of CAMC which can be extended for another one year subject to performance review on mutual consent basis & no extra charges will be paid.
8. The firm will start working immediately after award of the contract.


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9. The firm will attend to all complaints on receipt of information about breakdown/repair from the commission directly. The services would be provided on regular basis during day time and in case of emergency beyond working hours including holidays.
10. Proper record of servicing & repair etc. of the breakdown/maintenance would be maintained by the firm.
11. No advance payment will be made in any case. The firm will submit a consolidated bill in respect of all Divisions/Units/Directorate etc. on quarterly basis in triplicate in the Store Section, Directorate after necessary verification by the concerned.
12. No increase in amount shall be considered during the full period of the CAMC. Charges like transportation fare etc. for providing the service for attending the complaints covered under this CAMC will not be admissible.
13. Since one quarterly service of RO's is must as per rule. The quarterly payment will be made on the basis of verification of each quarterly servicing record for each R.O submitted by the firm. If the quarterly visit/servicing is not attended by the firm payment will not be made for such R.O's.
14. Violation of the any clause mentioned above will entail cancellation of the contract.
15. The Director, ICAR-IARI has the rights to terminate this CAMC at any time without assigning any reason what so ever, if the services are found to be unsatisfactory.
16. The rates quoted in tender should be for full period of CAMC. No alteration of any sort in the rates quoted in tender is allowed during the tender process and RC period
17. The bidder who has quoted lowest rates (Online in the BOQ) will be considered. Since, there are 3 (three) types of R.O's and rates quoted by different firms may be different hence L-1 will be decided on the basis of consolidated amount for three categories of R.O's quoted by the firm.
18. The firm must have experience of at least 02 years in the maintenance of ROs/Water purifiers/water Cooler.
19. The Bid should be submitted before the time & date online. Offline quotation will be not entertained.
20. Mandatory scan copy of documents to be provided by the firm alongwith the tender:
 - (i) Scan copy of firm registration under shop & Estt. Act/ company Act. in the relevant field with concerned Deptt.
 - (ii) Scan copy of PAN CARD /TAN and other registration certificates in the name of firm OR Proprietor/ Partner (s) of the firm.
 - (iii) Scan copy of GST number alongwith Scan copy of latest GST return filed with concerned Department
 - (iv) Scan copy of proof of turnover (balance sheet & profit & loss A/c only) of not less than Rupees 8.00 lakhs (Rs. eight lakhs only) during the each of last three years viz 2016-17, 2017-18 and 2018-19.

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- (v) Scan copy of certificate to the effect that "the firm has not been black listed/suspended/debarred by any Government Deptt/Autonomous Organization" **Annexure-1.**
- (vi) Scan copy of award letter for last two years i.e 2018-19 and 2019-20 (Each year separately) experience for such services in Government Organization/Institutions should be provided.
- (viii) Scan copy of Bid Security Declaration at **Annexure-2.**
21. No overwriting or cutting is permitted in the tender documents. Such bids will be rejected out rightly.
22. The successful bidders shall deposit ₹. 25,000/- (Rupees twenty five thousand only) in form of FDR/ Unconditional Bank Guarantee (BG) (as per **prescribed format given at Annexure-3 of this tender document**) from a commercial bank drawn in favour of the Director, ICAR- Indian Agricultural Research Institute, New Delhi as **Security money** for the performance of the contract which should be valid at least for a period of 30 months alongwith contract agreement. No interest on Security Deposit will be paid by the Institute.
23. **Contract Agreement:** The successful bidder(s) will have to execute the prescribed contract agreement bond on the non-judicial stamp paper of ₹. 100/- for the job in accordance with the conditions/stipulations to be given therein not later than 15th day from the date of acceptance letter.
24. The details as mentioned in Tech. Bid should be filled in completely.
25. All disputes are under New Delhi Jurisdiction Only.
26. Firm will be responsible to maintain and service the RO water purifier system installed at different location at this institute.
27. Price Bid shall be opened only Technically Qualified bidders.
28. In any circumstances the firm will not deny CAMC work failing which ₹.1000/- will be lavied as Liquidated damages each case apart from penalty.
29. The detail of total Number of ROs installed in ICAR-IARI is as under and No. of ROs installed/removed in future will also be covered in CAMC:-
- 10 L - 100 Aprox.
25 L - 58 Aprox.
50 L- - 49 Aprox.
30. **Validity of Tender:** 180 days from the due date.


Assistant Administrative Officer (Store)

Technical bid

Sl. No.	Description	Page No.*	Details
1.	Name of the Company/Firm		
2.	Address of the company/Firm with contact details (Tel/Fax/E mail/Cell)		
3.	Registration of the Firm with Govt./ Concerned Deptt. Under shop & commercial Estt. Act.		
4.	Two years experience i.e 2018-19 and 2019-20 (Each year separately) for such services in Government Organization/Semi. Govt./ Boards/Corporation/ Autonomous Body and documentary proof i.e. work order /award letter.		
5.	Scan copy of proof of turnover (balance sheet & profit & loss A/c only) of not less than Rupees 8.00 lakhs (Rs. eight lakhs only) during the each of last three years viz 2016-17, 2017-18 and 2018-19.		
6.	Current/Valid PAN No. (Attach documentary proof)		
7.	Current/Valid GST No. (Attach documentary proof)		
8.	Certificate regarding Non black listed firm is required to be attached (Attached certificate as per proforma)		
9.	Scanned copy of Bid Security Declaration Certificate		
10.	Any other information		

*Filling up of Page No. is mandatory.

Dated: _____

(Signature & Seal of Tenderer)

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To whom it may concern

"It is certified that our firm M/S _____ has not been blacklisted/debarred/ suspended for providing services for advertisements in newspapers by any Central/State Government/Public Sector Undertaking/Institute of Government of India/Autonomous Body etc. It is further certified that this statement is true and based on facts. If it is found false at any stage, I/we shall be liable responsible for the same and action as deemed fit may be taken against me/our agency.

Signature & Seal of the Tenderer with Date

Telephone No.

Fax:

E mail:

Cell:

Bid Securing Declaration

(To be submitted on Rs. 100 Non-Judicial Stamp Paper duly notarized)

(Country
(City)Bid- Securing Declaration
Invitation to Bid No:

To

I/we, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid- Securing Declaration.
2. I/We accept that: (a) I/We will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting order; and (b) I/we will pay the applicable fine provided under section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Section 23.1 (b), 34.2 40.1 and 69.1, except 69.1 (f), of the IRR of RA 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that bid-securing declaration shall cease to be valid on the following circumstances:
 - (a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - (b) I am/ we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;
 - (c) I am/ we are declared as the bidder with the Lowest Calculated and Responsive Bid, and I/we have furnished the performance security and signed the Contract.

In witness whereof, I/we have hereunto set my/our hand/s this ____ day of (month] at [place of execution].

Name of Bidder's
Authorized Representative
(Insert signatory's legal capacity)
Affiant

Subscribed and Sworn to before me this __ day of [month] [year] at [place of execution],
_____. Affiant/s is /are personally known to me and was/were identified by me through competent evidence of identity. Affiant/s exhibited to me his/her/[insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____ and his/her community Tax Certificate No. _____ issued on _____ at _____.

Witness my hand and seal this __ day of [Month] [year].

Name of Notary Public
Serial No. of Commission _____
Notary Public for ____ Until _____
Roll of Attorneys No. _____
PTR No. ____, (dated issued), [place issued]
IBP No. ____, date issued], [place issued]

Doc No. ____
Page No. ____
Book No. ____
Series of ____



CERTIFICATE TO BE SIGNED BY THE TENDERER
CERTIFICATE

It is certified that I have read and understood and will comply with all instructions contained in Terms & conditions of this tender documents. All pages submitted with this tender documents from page _____ to _____ have been filled properly and signed with seal of the firm/company.

Signature of tenderer: - _____

Name in block letters: - _____

Name of firm: _____

Full address: _____

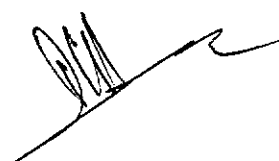
i) Telephone No. _____

ii) Mobile No. _____

iii) Fax No. _____

iv) Email id _____

v) Website _____



Proforma price bid to be submitted in BOQ (online only)

Sl. No.	RO Purifier System Details	Basic Rate (per annum)	GST Applicable	Total
1	Ro Water Purifier System upto 20 lit			
2	Ro Water Purifier System from 21 lit to 50 lit			
3	Ro Water Purifier System from 51 Lit & above			



FORMAT FOR BANK GUARANTEE

Beneficiary : Director, ICAR-IARI (herein after referred to as Beneficiary /Government)

Date :[Insert date of issue of BG]

PERFORMANCE BANK GUARANTEE No. :[Insert guarantee number]

PERFORMANCE BANK GUARANTEE Amount :[Insert guarantee amount]

Applicant / Seller : [Insert Seller Name and Address]

Guarantor :[Insert name and address of the issuing Bank]

1. The Applicant/Seller named above has entered into above referred contract with the Beneficiary, for the supply of Goods and / or Services as defined in the said contract. According to the conditions of the Contract, a performance security is required to be furnished by the Seller to the Beneficiary for due performance of the contract.
2. At the request of the Applicant, we as Guarantor, hereby irrevocably undertake to pay the Beneficiary any sum or sums not exceeding in total an amount of [insert amount in figures][insert amount in words], upon receipt by us of the Beneficiary's demand stating that the Applicant is in breach of its obligation(s) under the Contract, without the Beneficiary needing to prove or to show grounds for your demand or the sum specified therein.
3. We do hereby undertake to pay the amount due and payable under this Guarantee without any demur, merely on a demand from the Beneficiary/Government. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. _____
4. We undertake to pay the Government any money so demanded notwithstanding any dispute or disputes raised by Seller(s) in any suit or proceeding pending before any Court or Tribunal relating thereto liability under this present being absolute and unequivocal.
5. The payment so made by us under this Bond shall be a valid discharge of our liability for payment there under and the Seller (s) shall have no claim against us for making such payment.
6. We further agree that the Guarantee here in contained shall remain in full force and effect during the period that would be taken for the performance of the said Contract including Guarantee/Warrantee period and that it shall continue to be forceable till all the dues of the Government under or by virtue of the said Contract have been fully paid and its claims satisfied or discharged.
7. We further agree with Government that the Government shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and condition of the said Contract or to extend time of performance by the said Seller (s) from time to time or to postpone any time or from time to time powers exercisable by the Government against the said Seller (s) and to forbear or enforce any of the terms and condition relating to the

said Contract and we shall not be relieved from our liability by reason of any such variation, or only extension being granted to the said Seller (s) or for any forbearance, act or omission on the part of the Government or any indulgence by the Government to the said Seller (s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

8. Notwithstanding anything contained herein above our liability under the Guarantee is restricted to Rs _____ and shall remain in force until _____ [Should be for a period of 30 months from the date of issue in case of Performance security]
9. This Guarantee will not be discharged Due to be change in the constitution of the Bank or the Seller(s).
10. We lastly undertake not to revoke this Guarantee during its currency except with the previous consent of the Government in writing.

Dated _____ For _____

(Indicate the name of the Bank) Signature _____

Name of the Officer _____

Designation of the officer _____ Code no _____

Name of the Bank and Branch _____

