



भा.कृ.अ.प.- भारतीय कृषि अनुसंधान संस्थान
ICAR-INDIAN AGRICULTURAL RESEARCH INSTITUTE



क्षेत्रीय केन्द्र (खाधान एव उधान), अमरतारा काटेज, शिमला-171004

REGIONAL STATION (CEREALS AND HORTICULTURE CROPS)AMARTARA COTTAGE, SHIMLA-171004

Phone No. 0177-2655305,2808766

BID DOCUMENT FOR

HIRING OF SECURITY GUARDS ON CONTRACT BASIS THROUGH GeM PORTAL

- Name of the work: : Hiring of Security Guards on contract basis
- Estimated Tender Value: : Rs.1,44,000,00/-
(Rupees One Crore Forty Four Lakhs Only)
(For Two Year)
- Bid Security/Earnest Money to be deposited : Rs.2,88,000/- (Rupees Two Lakhs Eighty
Eight Thousand Only)
: EMD is to be submitted in the shape of
Account Payee Demand Draft in favour of
Head, IARI, RS, Shimla, HP, 171004
- Performance Security/Security Deposit Money : A sum equivalent to 5% of bid value

कृष्णम शर्मा
अध्यक्ष, क्षेत्रीय केंद्र, शिमला/

Head, Regional Station, Shimla
अध्यक्ष/Head
भा.कृ.अ.प. क्षेत्रीय स्टेशन
अमरतारा काटेज, शिमला-171004 (हि.)
I.A.R.I., Regional Station
Amartara Cottage, Shimla-171004



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ICAR-INDIAN AGRICULTURAL RESEARCH INSTITUTE



क्षेत्रीय केन्द्र (खाधान एव उधान), अमरतारा काटेज, शिमला-171004

REGIONAL STATION (CEREALS AND HORTICULTURE CROPS) AMARTARA COTTAGE, SHIMLA-

171004, Phone No. 0177-2655305, 2808766,

E-mail:- head_shimla@iari.res.in

F.No: 5-23/2022-23/

Dated:15/12/2022

न्यूनतम वेजज अनुसूची/
SCHEDULE OF MINIMUM WAGES

क्र.सं./Sr. No.	विवरण/Particulars	Amount in(Rs.)/Percentage
1.	Minimum Wages	Rs.671-00 per day
2.	EPF@13%	87.23
3.	ESI@3.25%	21.80
4.	Grand Total	780.03
	Overall Rs.	780.00 Per Day

अध्यक्ष, क्षेत्रीय केन्द्र, शिमला

Head, IARI, RS, Shimla

अध्यक्ष/Head

भौ. कु. अ. सं. क्षेत्रीय स्टेशन

अमरतारा काटेज, शिमला-171004 (I)

I.A.R.I., Regional Station

Amartara Cottage, Shimla-171004



भा.कृ.अ.प.- भारतीय कृषि अनुसंधान संस्थान
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क्षेत्रीय केन्द्र (खाद्यान्न एवं उद्यान), अमरतारा काटेज, शिमला-171004

REGIONAL STATION (CEREALS AND HORTICULTURE CROPS)AMARTARA COTTAGE, SHIMLA-171004

Phone No. 0177-2655305,2808766

No.5-23/2022-23/Shimla/

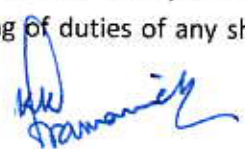
दिनांक: 15.12.2022

SCOPE OF WORK & DESCRIPTION FOR GUIDANCE WITH TERMS:

Six(6)	
Point No 1: 24 Hours	Provide Security at New Office cum Laboratory Building at Amartara Cottage, Shimla, (Round the Clock), maintain record and monitor the visitors and also keep watch on incidents like fire, any untoward incidents etc. and intimate/report about the same to IARI Authorities, local police/fire station etc., as the case may be. To protect the office building premises and other installations from intruders, trespassers, thieves, dacoits etc.
Point No 2: 24 Hours	To provide Security at Old Office Building Amartara Cottage, Shimla-171004 (Round the Clock), parking and to keep watch on old office building/properties and boundaries of IARI and to perform other duties as mentioned in the above para.
Point No.3: 24 Hours	At Tutikandi Farm, Shimla-171004 (Round the Clock) to provide Security Services for farm office, Glass houses, Laboratories and experimental plots/fields: To protect the farm land of 17 acres from intruders, grazing animals, thieves, dacoits etc. and keep a watch on the area and other duties meant for Security.
Point No.4: 24 Hours	At Dr. B.P. Pal Research cum Study Centre, Cart Road, Shimla-171004 (Round the Clock) security for Research cum study centre, Shankli, Shimla-171004 and parking. To protect the building premises and other installations from intruders, thieves, dacoits etc. Provide security at the main gate. With the above also to keep a watch on incidents like fire, any untoward incidents etc. and intimate/report about the same to IARI authorities, local police/fire force etc., as the case may be.
Point No. 5 & 6: 24 Hours	At Dhanda Farm, Totu, Shimla-1710 11. For point No. 5 Provide Security to the farm campus (Round the Clock) and protect Kiwi, Pear, strawberry block & residential blocks from intruders, thieves, monkeys and other wild animals. For Point No.6, To provide security services (Round the Clock) at Farm office, Glass houses, poly houses on holidays and on working days to protect different blocks of apples, Apricot, Peach, Almond, Hybrid, Walnut, Cherry, Nursery, wild block and sick block, and pot experiments from monkeys and wild animals. maintain record and monitor the visitors and also keep watch on incidents like fire, any untoward incidents etc. and intimate/report about the same to IARI Authorities, local police/fire station etc., as the case may be. To protect the office building premises and other installations from intruders, trespassers, thieves, dacoits etc.

Duties and Responsibilities of Security Agency & personnel

The Agency/firm shall provide round the clock Security to all areas covered in this tender by deploying full-proof Security measures. The entire campus/open area and the built up area/immovable and movable assets will have to be maintained from security angles. The Duty area, as mentioned under scope of work, of each point with each shift, defined above, shall be manned by a Security Guards. There should not be any overlapping of duties of any shift/point. No Security Guard should be deployed for


अध्यक्ष/Head
भा० कृ० अ० सं० क्षेत्रीय स्टेशन
अमरतारा काटेज, शिमला-171004 (हि.प्र.)
I.A.P.I. Regional Station

double duty. Some of the important items or situations that have to be covered by security services of the company are enumerated below:-

1. Regulation of Entry/Exit of Visitors:-

- 1.1 Regulate access control on all gates so as to prevent misuse of IARI grounds and facilities by outsiders, neighbours and thus, prevent tress-passing.
- 1.2 Day and Night patrolling on regular basis across the boundaries of the entire area covered in this tender shall report any unusual events in suspicious circumstances occurring in the area/campus.
- 1.3 To check ID cards of all visitors entering in the campus and make necessary entries in proper registers wherever required.
- 1.4 To check/control/search staff engaged by any other contractor or person having access to the premises.

2. Regulation of Entry/Exit of Vehicles:-

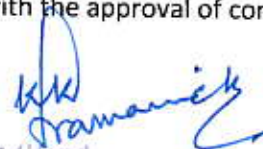
- 2.1 To check entry of all vehicles and permit entry of authorized vehicles with Institute Logo and other authentic ID.
- 2.2 To check and keep the record of all incoming and outgoing material through proper challan/gate pass signed by the officer concerned of IARI, RS, Shimla.
- 2.3 To regulate incoming and outgoing traffic at the gate and ensure that no vehicle is parked in front of the gates. Also ensure parking of authorized vehicles only at designated parking area.

3. Fire-Fighting Measures:-

- 3.1 To conduct fire safety drills and mock rehearsals monthly and submit report to In-charge Security.
- 3.2 To undertake fire fighting operations with provided equipment as and when required.

4. Miscellaneous measures for Security:-

- 4.1 To interact with Local Police Authorities or PCR Van to seek Police Assistance and to ensure complete safety of the Institutes movable & immovable properties and residents of respective area.
- 4.2 National Flag at top of the buildings at specific location is to be hoisted and removed per day as per Flag Code of India by the Security Guard.
- 4.3 To ensure proper locking/unlocking of all doors and windows, switching off lights, fans, air conditioners, heaters, room coolers, water taps etc. and report the security In-charge concerned immediately.
- 4.4 To restrict the entry of stray cattle/dogs/Monkeys which get access to the whole campus/guarded area.
- 4.5 To report unusual events in suspicious circumstances occurring in the area of premises.
- 4.6 To keep record of staff members who are required to sit beyond office hours or attend office on Saturdays/Sundays and Closed Holidays in a register and obtain signatures.
- 4.7 To attend the inquiry phone no. installed at the reception of Building after the office hour and holiday.
- 4.8 To monitor the temporarily vacant houses of the residential complexes, where the residents are out of station(list o such vacant quarters to be obtained by the Security offices on daily basis).
- 4.9 To carry out any other job assigned by the Head, IARI, Regional Station, Shimla or his nominee in the interest of Security of the Institute.
- 4.10 The above job(s) are only illustrative and not exhaustive. Additional jobs or modifications in the job will be carried out/assigned with the approval of competent authority, IARI.


 अध्यक्ष / Head
 आर. वृ. आ. नं. क्षेत्रीय स्टेशन
 अमृतसारा, काटेज, शिमला - 171004 (हि.प्र.)
 IARI, Regional Station

4.11 The Security Guard shall immediately inform the in-charge Security, IARI, Regional Station, Shimla regarding any unclaimed material/article found in the premises.

DETAILS OF SECURITY PERSONNEL REQUIRED AT VARIOUS POINTS

Tentative list of post/point for deployment after including of security supervisors for regular watch and ward to be provided by the security agency

Tentative list of post/point for deployment after including of Security Supervisors for regular watch and ward to be provided by the Security Agency

Security Guards Schedule/Manpower Scheduled				
S. No.	Security Duty Point	No. of Security Guard 5 AM to 1 PM	No. of Security Guard from 1PM to 9 PM	No. of Security Guard from 9 PM to 5 AM
1.	New Office cum Laboratory building At	1	1	1
2.	Old Office building and residential complex	1	1	1
3.	Tutikandi Farm Office, and field and residential area	1	1	1
4.	Dhanda Farm main gate, pear block, strawberry block, Kiwi block and residential area	1	1	1
5.	Dhanda Farm office, Lab, glasshouses, apple, walnut, hybrid, nursery, collection, wild block sick blocks etc.	1	1	1
6.	Dr. B.P. Pal Research cum study centre, Shankli, Shimla	1	1	1
	Total=18(Excluding 3 relievers to give them weekly rest and to cover the absentee)	6	6	6

Head, IARI, RS, Shimla
 अध्यक्ष, क्षेत्रीय केंद्र, शिमला
 भीम कुंठे में से क्षेत्रीय स्टेशन
 अमरतारा कॉटेज, शिमला - 171004 (हि.प्र.)
 I.A.R.I., Regional Station
 Amartara Cottage, Shimla-171004

Additional Terms and Conditions

1. The Service Provider is required to have at least 30% of the required manpower on service provider's pay roll for at least one year. Necessary documents relating to such manpower will be uploaded by the bidder for verification of the buyer. Such manpower will be part of Total manpower to be provided by the Service Provider in case he gets the contract against this bid.
2. Bidder's offer is liable to be rejected if they don't upload any of the certificates/documents sought in the Bid document, ATC and Corrigendum, if any.
3. ISO 9001: The bidder or the OEM of the offered products must have ISO 9001 certification.
4. To be eligible for award of contract. Bidder/OEM must possess following Certificates/Test Reports on the date of bid opening (to be uploaded with bid): All required certificates.
5. Payment of Salaries and Wages: Service Provider is required to pay salaries/wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, EPF, ESIC etc. as well as the bank statement of payment done to staff.
6. Bidder can also submit the EMD with Account Payee Demand Draft in favour of Head, ICAR-IARI, Regional Station, Amartara Cottage, Shimla-171004 payable at Canara Bank, The Mall, Shimla-171004. Bidder has to upload scanned copy/proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/Bid opening date.
7. Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt, Bidder to upload undertaking to this effect with bid.
8. Bidders are advised to check application GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actual or as per applicable rates (whoever is lower), subject to the maximum of quoted GST%.
9. **NET WORTH:** Net Worth of the OEM should be positive as per the last audited financial statement.
10. **OPTION CLAUSE:** The Purchaser reserves the right to increase or decrease the quantity to be ordered upto 25 per cent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by upto 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.
11. While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.
12. Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GEM GTC). DD should be made in favour of Head, ICAR-IARI, Regional Station, Amartara Cottage, Shimla, HP, 171004 payable at Canara Bank, The Mall, Shimla, HP, 171001. After award of contract successful bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy of the original DD to the Buyer within 15 days of award of contract.
13. The Firms must have valid license to run the business of Private Security Agency/PSARA in Himachal Pradesh issued by appropriate authority of providing security service (attach copy)
14. The Firm must have valid labour license, EPF & ESI Registration Certificate. (Attach Copies)
15. GST Registration Certificate.
16. Scanned Copies of



अध्यक्ष/Head
 भांडा कुंठे आठ सुवेनीय स्टेशन
 अमरतारा कॉटेज, शिमला-171004 (हि.प्र.)
 I.A.R.I., Regional Station
 Amartara Cottage, Shimla-171004

15

File No.1/16(6)/2022-LS-II
Government of India
Ministry of Labour & Employment
Office of the Chief Labour Commissioner(C)
New Delhi

Dated: 27/09/2022

ORDER

In exercise of the powers conferred by Central Government vide Notification No. S.O. 191(E) dated 19th January, 2017 of the Ministry of Labour and Employment, the undersigned hereby revise the rates of Variable Dearness Allowance on the basis of the average Consumer Price Index for Industrial workers reaching 365.76 from 357.65 as on 30.06.2022 (Base 2016-100) and thereby resulting in an increase of 8.11 points. The revised Variable Dearness Allowance as under shall be payable from 01.10.2022:-

I. RATES OF V.D.A. for employees employed in **WATCH & WARD (without arms)** shall be as under:-

AREA	RATES OF V.D.A. PER DAY (in Rs.)
A	229
B	209
C	177

Therefore, the minimum rates of wages showing the basic rates and Variable Dearness Allowance payable w.e.f 01.10.2022 to employees employed in **WATCH AND WARD (without arms)** shall be as under:-

AREA	RATES OF WAGES PLUS V.D.A PER DAY		
	Basic Wages (Rs.)	V.D.A. (Rs.)	Total (Rs.)
A	637	+	229 = 866
B	579	+	209 = 788
C	494	+	177 = 671 ✓

II. RATES OF V.D.A. for employees employed in **WATCH AND WARD (with arms)** shall be as under:-

AREA	RATES OF V.D.A. PER DAY (in Rs.)
A	247
B	229
C	209

Therefore, the minimum rates of wages showing the basic rates and Variable Dearness Allowance payable w.e.f. 01.10.2022 to employees employed in **WATCH AND WARD (with arms)** shall be as under:-

AREA	RATES OF WAGES PLUS V.D.A PER DAY		
	Basic Wages (Rs.)	V.D.A. (Rs.)	Total (Rs.)
A	693	+	247 = 940
B	637	+	229 = 866
C	579	+	209 = 788

The VDA has been rounded off to the next higher rupee as per the decision of the Minimum Wages Advisory Board.

The classification of workers under different categories will be same as in Part-I of the notification, whereas classification of cities will be same as in the Part-II of the notification dated 19th January, 2017. The present classification of cities into areas A, B & C is enclosed at Annexure I for ready reference.


Head

असम/Head
को. कु. अ. सु. क्षेत्रीय स्टेशन
असम/का. कॉटेज, शिमला-171004 (हि.प्र.)
A.R.I., Regional Station
Anarlara Cottage, Shimla-171004


Remis Tiru
Chief Labour Commissioner(C)



Bid Number: GEM/2022/B/2862784
Dated: 15-12-2022

Bid Document

Bid Details	
Bid End Date/Time	05-01-2023 15:00:00
Bid Opening Date/Time	05-01-2023 15:30:00
Bid Offer Validity (From End Date)	45 (Days)
Ministry/State Name	Ministry Of Agriculture And Farmers Welfare
Department Name	Department Of Agricultural Research And Education (dare)
Organisation Name	Indian Council Of Agricultural Research (icar)
Office Name	Indian Agricultural Research Institute, New Delhi
Item Category	Security Manpower Service (Version 2.0) - Office/Commercial/Institutions/ Residential; Unarmed Security Guard
Contract Period	2 Year(s)
Minimum Average Annual Turnover of the bidder (For 3 Years)	50 Lakh (s)
Years of Past Experience Required for same/similar service	3 Year (s)
Past Experience of Similar Services required	Yes
MSE Exemption for Turnover	Yes
Startup Exemption for Turnover	Yes
Document required from seller	Experience Criteria, Bidder Turnover, Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Type of Bid	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation	10 Days
Estimated Bid Value	14400000
Evaluation Method	Total value wise evaluation

EMD Detail

Advisory Bank	State Bank of India
EMD Amount	288000

अध्यक्ष/Head
भारत कृषि और संशोधन संस्थान
अध्यक्ष, राष्ट्रीय शिवालय - 121004 (दिल्ली)

e G Detail

Required	No
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- (a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.
- (b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

Pr Scientist
 Indian Agricultural Research Institute, New Delhi, Department of Agricultural Research and Education (DARE),
 Indian Council of Agricultural Research (ICAR), Ministry of Agriculture and Farmers Welfare
 (Arun Kumar Shukla)

Splitting

Bid splitting not applied.

MSE Purchase Preference

MSE Purchase Preference	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid data sheet (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.
6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of

(Handwritten signatures and stamps)
 अय्यस / Head
 भा० कु० अ० सु० क्षेत्रीय स्टेसन
 दिनांक-17/10/04 (दिनांक)

Quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

7. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one single order of 80 % of the Estimated Bid Value or 2 orders each of 50 % of the Estimated Bid Value or 3 orders each of 40 % of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.

Additional Qualification/Data Required

Additional Conditions specific to this bid:1671102314.pdf file uploaded

Buyer to upload Gazette notification for the breakup of ESI/EPF/ELDI etc if required:1671102199.pdf

Scope Of Work For the Service:1671102292.pdf

Competent Authority Approval for the additional conditions:1671102314.pdf

Security Manpower Service (Version 2.0) - Office/Commercial/Institutions/ Residential; Unarmed Security Guard (18)



Technical Specifications

Specification	Values
Core	
Type of Establishment / Area	Office/Commercial/Institutions/ Residential
Category of Profile	Unarmed Security Guard
Category of Skills	Unskilled
Gender	Male
Duty Hours in a day	8
Qualification	High School
Ex Servicemen	Optional
Age Limit	Up to 55 years
Years of Experience	0 - 3 years
Additional Requirements for the Security Personnel	experience certificate of security guard
Addon(s)	

Additional Specification Documents

Consignees/Reporting Officer

S.No.	Consignee/Reporting Officer	Address	Number of resources to be hired	Additional Requirement



 अध्यक्ष / Head
 आ. क. उ. सं. क्षेत्रीय स्ेशन

S.No.	Consignee/Reporting Officer	Address	Number of resources to be hired	Additional Requirement
1	Sunil Kumar Garg	171004,IARI Regional Station Amartara Cottage Shimla	18	<ul style="list-style-type: none"> • Number of working days in a month : 30 • Tenure/ Duration of Employment : 24 • Basic Pay (Minimum daily wage) : 671 • Provident Fund (INR per day) : 80.52 • EDLI (INR per day) : 3.35 • ESI (INR per day) : 21.8 • EPF Admin charge (INR per day) : 3.35 • Bonus (INR per day) : 0 • Non Mandatory Compliance 1 (in Rupees) : 0 • Non Mandatory Compliance 2 (in Rupees) : 0 • Non Mandatory Compliance 3 (in Rupees) : 0

Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

3. Forms of EMD and PBG

Bidders can also submit the EMD with Account Payee Demand Draft in favour of Head, IARI, RS, Amartara Cottage, Shimla - 171004 (H.P.) payable at Shimla . Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

4. Forms of EMD and PBG

Bidders can also submit the EMD with Banker's Cheque in favour of Head, IARI, RS, Amartara Cottage,

अध्यक्ष / Head
 भारतीय प्रशासनिक
 सेवाएं / Indian Administrative Services

Shimla - 171004 (H.P.) payable at at Shimla.

Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

5. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

6. Payment

PAYMENT OF SALARIES AND WAGES: Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

7. Past Project Experience

Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.**Proof for Past Experience and Project Experience clause:** For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.

8. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of Head, IARI, RS, Amartara Cottage, Shimla - 171004 (H.P.) payable at at Shimla. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

9. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Payment online through RTGS / internet banking also (besides PBG which is allowed as per GeM GTC). On-line payment shall be in Beneficiary name Head, IARI, RS, Amartara Cottage, Shimla - 171004 (H.P.) Account No. 89001010000040 IFSC Code CNRB0018900 Bank Name Canara Bank Branch address The Mall, Shimla - 171001 (H.P.). Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer in place of PBG within 15 days of award of contract.

10. Service & Support


The Service Provider is required to have at least 30 % of the required manpower on service provider's payroll for at least one year. Necessary documents relating to such manpower will be uploaded by the bidder for verification of the buyer. Such manpower will be part of total manpower to be provided by the Service Provider in case he gets the contract against this bid.

11. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

1. Copy of firm registration certificate.
2. copy of ISO certificate 9001:2015
3. Copy of GST Registration




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भा. का. अं. सं. क्षेत्रीय स्तर

- 4. Copy of valid PSARA license for providing security services in H.P. State.
- 5. Verified Financial Statements by CA for the last 3 financial years
- 6. Net Worth of the OEM should be positive as per the last audited financial statement.
- 7. copies of turnover verified by CA for the last three financial years above 50 lakhs.

Note:-The bidder should upload all the requisite documents referred in this bid otherwise bid should not be accepted.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

- 1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
- 2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
- 3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
- 4. Creating BoQ bid for single item.
- 5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
- 6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
- 7. Floating / creation of work contracts as Custom Bids in Services.
- 8. Seeking sample with bid or approval of samples during bid evaluation process.
- 9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
- 10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
- 11. Creating bid for items from irrelevant categories.
- 12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
- 13. Reference of conditions published on any external site or reference to external documents/clauses.
- 14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions](#), conditons stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which



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As a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---

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अध्यक्ष / Head
भा० कु० अ० र० क्षेत्रीय स्टेशन
अमरतारा कॉटेज, शिमला - 171004 (हि.प्र.)
I.A.R.I., Regional Station
Amartara Cottage, Shimla-171004