



आनुवंशिकी संभाग  
DIVISION OF GENETICS,  
भा. कृ. अ. प. भारतीय कृषि अनुसन्धान संस्थान  
ICAR-INDIA AGRICULTURAL RESEARCH INSTITUTE, NEW  
DELHI - 110012



ICAR-IARI/Gen/AMC/3/GCMS

Dated: 15.04.2021

Online Open Tender Notice  
ऑनलाइन निविदा सूचना  
Tender ID: 2021\_DARE\_626720\_1

**Sub: On line Open Tender for the AMC of GCMS.**

Head, Division of Genetics, intends to procure Annual Maintenance of Thermo Fisher's make Gas Chromatography Mass Spectrometry (GCMS) Model No DSQ-II on behalf of Director, IARI, New Delhi M/s Thermo Fishers Scientific India Pvt. Ltd, Mumbai has however having proprietary rights on maintenance of equipment. However, if any manufacturers/ service providers is/are engaged in the same business and considered themselves capable of providing these services to this Institute as per desired technical specifications at competitive rates, they may submit on line open tender in two-bid system (Technical bid & Financial bid) as per following details. The last date for submission of on line bid Bid is **06.05.2021 at 1.00 PM**. The bid will be opened on **the 07.05.2021 at 3.00PM** in the Division of Genetics IARI, New Delhi-12 by the prescribed committee.

Please visit [www.iari.res.in](http://www.iari.res.in) for Details Rules and Regulation and Log on [www.eprocure.gov.in](http://www.eprocure.gov.in) for online tender submission.

Sl. No.	Description	EMD
1.	AMC of Thermo Fishers make Gas Chromatography Mass Spectrometry (GCMS) Model No DSQ-II	Bid security certificate

**Instructions to the bidder and terms & conditions of tender:**

**Scope of work and General Terms and conditions**

1. Firm will provide two preventive maintenance visits during the year of AMC and attend the break down calls whenever required. The maintenance will be excluding all parts. However, parts required for replacement will be provided by us and firm will have to fix the same in the cost of AMC.
2. The rates quoted shall be valid for a minimum period of 180 days from the last date fixed for submission of bid.
3. It may be ensured that rates for parts of authorized brand only will be considered for replacement/repair under AMC. In case it is found at a later stage that sub-standard/inferior quality items has been/was supplied necessary action will be taken against firm, including forfeiture of performance security and debarring them from quoting future tender.
4. If the contractor fails to undertake the job satisfactory at any period of time or withdraws his services, the Director, ICAR-IARI, New Delhi has right to cancel the contact and forfeit the performance security deposit without assigning any reason what so ever.

5. The contract will be valid for a period of one year from the date of award of AMC which can be extended for further on mutual consent basis on the same rates and terms and conditions.
6. The firm will start working immediately after award of the contract.
7. The firm will attend to all complaints on receipt of information about breakdown/repair from the Division directly. The services would be provided on regular basis during day time and in case of emergency beyond working hours including holidays.
8. Proper record of servicing & repair etc. of the breakdown/maintenance would be maintained by the firm.
9. No advance payment will be made in any case. Payment will be made half-yearly through e payment on the satisfactory report of user.
10. Charges if any incurred by us because of deviation will be deducted from your bill without prior intimation.
11. No increase in amount shall be considered during the full period of the AMC. Charges like transportation fare etc. for providing the service for attending the complaints covered under this AMC will not be admissible.
12. Violation of the any clause mentioned above will entail cancellation of the contract.
13. The Director, ICAR-IARI has the rights to terminate this AMC at any time without assigning any reason what so ever, if the services are found to be unsatisfactory. Violation of the any clause mentioned above will entail cancellation of the contract.
14. The rate quoted in tender should be for full period of AMC. No alteration of any sort in the rates quoted in tender is allowed during the tender process and RC period.
15. The bidder who has quoted lowest rates (Online in the BOQ) will be considered.
16. The firm must have experience of at least 05 years in the maintenance of Scientific Equipment.
17. The Bid should be submitted before the time & date online. Offline/ physical quotation will be not entertained.
18. Mandatory scan copy of documents to be provided by the firm along with the tender:
  - (i) Scan copy of firm registration under shop & Estt. Act/company Act. in the relevant field with concerned Deptt.
  - (ii) Scan copy of PAN CARD/TAN and other registration certificates in the name of firm OR Proprietor/Partner (s) of the firm.

- (iii) Scan Copy of GST number along with Scan Copy of latest GST return filed with concerned Department.
  - (iv) Scan copy of proof of turnover (balance sheet & profit & loss A/c only) of not less than Rupees 8.00 lakhs (Rs. Eight lakhs only) during the each of last three years 2017-18 to 2020-21.
  - (v) Scan copy of certificate to the effect that “the firm has not been black listed/suspended/debarred by any Government Deptt/Autonomous Organization” Annexure-1.
  - (vi) Scan copy of award letter for last two years i.e 2018-19 and 2019-20 (Each year separately experience for such services in Government Organization/ Institutions should be provided.
  - (vii) Scan copy of Bid Security Declaration at Annexure-2.
19. No overwriting or cutting is permitted in the tender documents. Such bids will be rejected out rightly.
  20. The successful bidders shall deposit Rs. 20,000/- (Rupees twenty thousand only) in form of FDR/ Unconditional Bank Guarantee (BG) (as per prescribed format given at Annexure-3 of this tender document) form a commercial bank drawn in favour of the Director, ICAR- Indian Agricultural Research Institute, New Delhi as Security money for the performance of the contract which should be valid at least for a period of 30 months along with contract agreement. No interest on Security Deposit will be paid by the Institute.
  21. Contract Agreement: The successful bidder (s) will have to execute the prescribed contract agreement bond on the non-judicial stamp paper of Rs. 100/- for the job in accordance with the conditions/ stipulations to be given therein not later than 15<sup>th</sup> day from the date of acceptance latter.
  22. The details as mentioned in Tech. Bid should be filled in completely.
  23. All disputes are under New Delhi Jurisdiction only.
  24. Firm will be responsible to maintain and service the Equipment GCMS
  25. Price Bid shall be opened only Technically Qualified bidders.
  26. In any circumstances the firm will not deny AMC work failing which Rs. 10,000/- will be lavied as Liquidated damages each case apart from penalty.

Administrative Officer

Technical bid

S. No.	Description	Page. No.	Details
1.	Name of the Company/Firm		
2.	Address of the company/Firm with contact details (Tel/Fax/E-mail/Cell)		
3.	Registration of the Firm with Govt. / Concerned Deptt. Under shop & commercial Estt. Act.		
4.	Two years experience i.e 2018-19 and 2019-20 (Each year separately) for such services in Government Organization/Semi. Govt./ Boards/ Corporation/ Autonomous Body and documentary proof i.e. work order/ award letter.		
5.	Scan copy of proof of turnover (balance sheet & profit & loss A/c only) during the each of last three years viz 2016-17, 2017-18 and 2018-19.		
6.	Current/ Valid PAN No. (Attach documentary proof)		
7.	Current/ Valid GST No. (Attach documentary Proof)		
8.	Certificate regarding Non black listed firm is required to be attached (Attached certificate as per proforma)		
9.	Scanned copy of Bid Security Declaration Certificate		
10.	Any other information		

Filling up of Page No. is mandatory.

Dated: \_\_\_\_\_

(Signature & Seal of Tenderer)

**To whom it may concern**

“It is certified that our firm M/S \_\_\_\_\_ has not been blacklisted/ debarred/ suspended for providing services for advertisements in newspapers by any Central/State Government/ Public Sector Undertaking/ Institute of Government of India/ Autonomous Body etc. It is further certified that this statement is true and based on facts. If it is found false at any stage, I/ we shall be liable responsible for the same and action as deemed fit may be taken against me/ our agency.

Signature & Seal of the Tenderer with date

Telephone No.

Fax:

E-mail:

Cell:

**Bid Securing Declaration**

**(To be submitted on Rs. 100 Non-Judicial Stamp Paper duly notarized)**

Country

City

**Bid-Securing Declaration**

**Invitation to Bid No:**

To

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid- Securing Declaration.
2. I/We accept that: (a) I/We will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years receipt of your Blacklisting order; and (b) I/We will pay the applicable fine provided under section 6 of the Guideline on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Section 23.1 (b), 34.2 40.1 and 69.1 (f), of the IRR of RA 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that bid-securing declaration shall cease to be valid on the following circumstances:
  - (a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - (b) I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;
  - (c) I am/ we are declared as the bidder with the Lowest Calculated and Responsive Bid, and I/we have furnished the performance security and signed the Contract.

**In witness whereof, I/we** have hereunto set my/our hand/s this \_\_\_\_\_ day of (month) at [place of execution].

Name of Bidder's

Authorized Representative

(Insert signatory's legal capacity)

Affiant

Subscribed and Sworn to before me this \_\_\_\_\_ day of [months] [year] at [place of execution], \_\_\_\_\_ .

Affiant/ is/are personally known to me and was/were identified by me through competent evidence of identify. Affiant/s exhibited to me his /her [insert type of government identification card used), with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and his/her community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_\_\_ day of [month] [year].

Name of Notary Public

Serial No. of Commission \_\_\_\_\_

Notary Public for \_\_\_\_\_ Until \_\_\_\_\_

Roll of Attorneys No. \_\_\_\_\_

PTR No. \_\_\_\_, [dated issued], [place issued]

IBP No. \_\_\_\_, [dated issued], [placed issued]

Doc No. \_\_\_\_\_

Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of \_\_\_\_\_

**CERTIFICATE TO BE SIGNED BY THE TENDERER CERTIFICATE**

It is certified that I have read and understood and will comply with all instructions contained in Terms & conditions of this tender documents. All pages submitted with these tender documents from page \_\_\_\_\_ to \_\_\_\_\_ have been filled properly and signed with seal of the firm/company.

Signature of tenderer: \_\_\_\_\_

Name of block letters: \_\_\_\_\_

Name of firm: \_\_\_\_\_

Full Address: \_\_\_\_\_

\_\_\_\_\_

i) Telephone No. \_\_\_\_\_

ii) Mobile No. \_\_\_\_\_

iii) Fax No. \_\_\_\_\_

iv) Email id \_\_\_\_\_

v) Website \_\_\_\_\_



**FORMAT FOR BANK GUARANTEE**

**Beneficiary** : **Director, ICAR-IARI** (herein after referred to as Beneficiary/Government)

Date : ..... [Insert date of issue of BG]

**PERFORMANCE BANK GUARANTEE No.** : ..... [Insert guarantee number]

**PERFORMANCE BANK GUARANTEE Amount** : ..... [Insert guarantee amount]

**Applicant/Seller** : ..... [Insert Seller Name and Address]

**Guarantor** : ..... [Insert name and address of the issuing Bank]

1. The Applicant/Seller named above has entered into above referred contract with the Beneficiary, for the supply of Goods and / or Services as defined in the said contract. According to the conditions of the Contract, a performance security is required to be furnished by the Seller to the Beneficiary for due performance of the contract.
2. At the request of the Applicant, we as Guarantor, hereby irrevocably undertake to pay the Beneficiary any sum or sums not exceeding in total an amount of [Insert amount in figure] [insert amont in words], upon receipt by us of the beneficiary's demand stating that the Applicant is in breach of its obligation (s) under the Contract, without the Beneficiary needing to prove or to show grounds for your demand or the sum specified therein.
3. We do hereby undertake to pay the amount due and payable under this Guarantee without any demur, merely on a demand from the Beneficiary/ Government. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs.\_\_\_\_\_
4. We undertake to pay the Government any money so demanded notwithstanding any dispute or disputes raised by Seller (s) in any suit or proceeding pending before any Court or Tribunal relating thereto liability under this present being absolute and unequivocal.
5. The payment so made by us under this Bond shall be a valid discharge of our liability for payment there under and the Seller (s) shall have no claim against us for making such payment.
6. We further agree that the Guarantee here in contained shall remain in full force and effect during the period that would be taken for the performance of the said Contract including Guarantee/ Warrantee period and that it shall continue to been forceable till all the dues of the Government under or by virtue of the said Contract have been fully pad and its claims satisfied on discharged.

7. We further agree with Government that the Government shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Contract or to extend time of performance by the said Seller (s) from time to time or to postpone any time or from time to time powers exercisable by the Government against the said Seller (s) and to forbear or enforce any of the terms and condition relating to the said Contract and we shall not be relieved from our liability by reason of any such variation, or only extension being granted to the said Seller (s) or for any forbearance, act or omission on the part of the Government or any indulgence by the Government to the said Seller (s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.
8. Notwithstanding anything contained herein above our liability under the Guarantee is restricted to Rs. \_\_\_\_\_ and shall remain in force until \_\_\_\_\_ [Should be for a period of 30 months from the date of issue in case of Performance security]
9. This Guarantee will not be discharged Due to be change in the constitution of the Bank or the Seller(s).
10. We lastly undertake not to revoke this Guarantee during its currency except with the previous consent of the Government in writing.

Dated \_\_\_\_\_ For \_\_\_\_\_

(Indicate the name of the Bank) Signature \_\_\_\_\_

Name of the Officer \_\_\_\_\_

Designation of the officer \_\_\_\_\_ Code No. \_\_\_\_\_

Name of the Bank and Branch \_\_\_\_\_