



भा.कृ.अ.सं.—भारतीय कृषि अनुसंधान संस्थान, नई दिल्ली—110012

भंडार अनुभाग, निदेशक कार्यालय

ICAR - INDIAN AGRICULTURAL RESEARCH INSTITUTE NEW DELHI-110012

STORE SECTION, DIRECTOR'S OFFICE

Website: <http://www.iari.res.in> Email [store@iari.res.in](mailto:store@iari.res.in)

F. No. 69-20/2023-24/ST

Dated: 04-08-2023

### Tender Notice

Online tender through Gem Platform are invited for entering into Comprehensive Annual Maintenance Contract (CAMC) for RO, water purifier system of different capacity installed at various location at ICAR-IARI, Pusa, New Delhi. Detail of items and other terms & conditions please log on to Gem Portal with ID No. GEM/2023/B/3783670.

  
Administrative Officer (Store)



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### e-Tender Notice

The Director, ICAR-Indian Agricultural Research Institute, New Delhi invites Online bid from Gem portal in two packets for entering into Annual Comprehensive Maintenance Contract CAMC of RO, water purifier system of different capacity installed at various location at ICAR-IARI, Pusa, New Delhi. Detailed tender document can be downloaded from [www.iari.res.in](http://www.iari.res.in).

The tender form alongwith detail of items and other terms & conditions can be downloaded free of cost from the website <http://iari.res.in>. Online bids complete in all respect should be submitted through Gem portal only.

The IARI reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

Tenders and supporting documents should be uploaded only on Gem portal online. Hard copy of the tender documents will not be accepted.

  
Administrative Officer (Store)

## TENDER DOCUMENT

**ICAR- INDIAN AGRICULTURAL RESEARCH INSTITUTE, NEW DELHI-11002 INVITES ANNUAL COMPREHENSIVE MAINTENANCE CONTRACT OF RO, WATER PURIFIER SYSTEM AT ICAR-IARI, PUSA CAMPUS, NEW DELHI-110012**

### General Terms and Conditions

1. **Scope of work:** - The CAMC is for monthly preventive checks as well as for break down maintenance and includes repair and replacement of the following parts free of charge during the AMC period:-
  - a) All kinds of filters
  - b) Pre-filter candle
  - c) Carbon block
  - d) RO membrane
  - e) Flow Restrictor Tube
  - f) Post Carbon Filter
  - g) RO Pump
  - h) Adapter
  - i) All Valves
  - j) PCB (Circuit)
  - k) TDS Controller
  - l) SV (Stopper)
  - m) Motors
  - n) Worn out parts etc.
2. ROs will be checked on monthly basis to ensure the TDS level is within the permissible limits. Filter/candle and Membranes must be replaced quarterly. However, Membranes may be replaced on need basis.
3. As soon as the CAMC is awarded to the L-1 firm, first of all, the firm will check and provide service by replacing the parts of all installed R.O (as mentioned in above point no. 2) and ensure the permissible T.D.S level of all R.O's. List for the same will be provided by the store section.
4. During the CAMC period, one quarterly service is must and another visits, if required on need /emergency basis will be attended by the firm without any charge.
5. It may be ensured that rates for parts of authorized brand or of standard quality only will be considered for replacement/repair under CAMC. In case it is found at a later stage that sub-standard/inferior quality items were supplied, necessary action will be taken against firm, including forfeiture of performance security and debarring them from quoting in future tenders.
6. If the contractor fails to undertake the job satisfactorily at any period of time or withdraws his services, the Director, ICAR-IARI, New Delhi has full right to cancel the contract and forfeit the performance security deposit without assigning any reason what so ever.
7. The contract will be valid for a period of one year from the date of award of CAMC which can be extended for another one year subject to satisfactory performance that would be review on mutual consent on same term and condition basis & no extra charges will be paid.
8. The firm will start working immediately after award of the contract.

9. The firm will attend to all complaints on receipt of complaint about breakdown/repair from the Division/Units/Section directly. The services would be provided on regular basis during day time and in case of emergency beyond working hours including holidays.
10. Proper record of servicing & repair etc. of the breakdown/maintenance would be maintained by the firm.
11. No advance payment will be made in any case. The firm will submit a consolidated bill in respect of all Divisions/Units/Directorate etc. **on half yearly basis after completion of six months of Job** in triplicate in the Store Section, Directorate after necessary verification by the concerned.
12. The rates quoted in tender should be for full period of CAMC. No alteration of any sort in the rates quoted in tender is allowed during the tender process and CAMC period
13. Charges like transportation fare etc. for providing the service for attending the complaints covered under this CAMC will not be payable.
14. Since quarterly service of each RO's is must as per rule. The quarterly payment will be made on the basis of verification of each quarterly servicing record for each R.O submitted by the firm. If the quarterly visit/servicing is not attended by the firm payment will not be made for such R.O's.
15. Violation of the any clause mentioned above will entail cancellation of the contract.
16. The Director, ICAR-IARI has the full rights to terminate this CAMC at any time without assigning any reason what so ever, if the services are found to be unsatisfactory.
17. Here the rates are being called for all types capacity of R.O. but the contract of this CAMC will be awarded to L-1 firm on the basis of consolidated rate as per BOQ. Since, there are 3 (three) types of R.O's and rates quoted by different firms may be different hence L-1 will be decided on the basis of consolidated amount for three categories of R.O's quoted by the firm.
18. The firm must have experience of at least 03 years in the maintenance of ROs/Water purifiers.
19. The Bid should be submitted before the time & date online. Offline quotation will be not entertained.
20. Mandatory scan copy of documents to be provided by the firm alongwith the tender:
  - (i) Scan copy of firm registration under shop & Estt. Act/ company Act. in the relevant field with concerned Deptt.
  - (ii) Scan copy of PAN CARD /TAN and other registration certificates in the name of firm OR Proprietor/ Partner (s) of the firm.
  - (iii) Scan copy of GST number
  - (iv) Scan copy of proof of turnover (balance sheet & profit & loss A/c only) of not less than Rupees 8.00 lakhs (Rs. eight lakhs only) during the each of last three years viz 2019-20, 2020-21 and 2021-22.
  - (v) Scan copy of certificate to the effect that "the firm has not been black listed/suspended/debarred by any Government Deptt./Autonomous Organization".
  - (vi) Scan copy of Supply order for last three years (Each year separately) experience for such supplies in Government Organization/Institutions should be provided.

- (vii) Exemption of EMD shall be extended to only those who have a valid registration certificate from MSME/NSIC only. The certificate shall clearly indicate the monetary limit and shall be valid as on due date/ extended due date of the tender. Also it should specifically cover the items proposed to be supplied to get EMD fee exemption.
21. An Original Copy of earnest money of ₹. 30000/- (Rs. thirty thousand only) must be deposited in the form of FDR/ Unconditional Bank Guarantee (BG) from a commercial bank drawn in favour of the Director, ICAR-Indian Agricultural Research Institute, New in person to Store Section, Director's Office, ICAR-IARI, New Delhi-12 on or before the last date/time of submission.
22. No overwriting or cutting is permitted in the tender documents. Such bids will be rejected out rightly.
23. The earnest money of unsuccessful bidder will be refunded immediately after finalization the tender except the successful bidder whose EMD will only be returned after the deposit of security money.
24. The successful bidders shall deposit ₹. 40,000/- (Rupees forty thousand only) in form of FDR/ Unconditional Bank Guarantee (BG) from a commercial bank drawn in favour of the Director, ICAR-Indian Agricultural Research Institute, New Delhi as **Security money** for the performance of the contract which should be valid at least for a period of 30 months alongwith contract agreement. No interest on Earnest Money or Security Deposit will be paid by the Institute.
25. **Contract Agreement:** The successful bidder(s) will have to execute the prescribed contract agreement bond on the non-judicial stamp paper of ₹. 100/- for the job in accordance with the conditions/stipulations to be given therein not later than 15<sup>th</sup> day from the date of acceptance letter, failing which the earnest money will be forfeited.
26. The details as mentioned in Tech. Bid should be filled in completely.
27. All disputes are under New Delhi Jurisdiction Only.
28. Firm will be responsible to maintain and service the RO water purifier system installed at different location at this Institute.
29. Price Bid shall be opened only Technically Qualified bidders.
30. In any circumstances the firm will not deny CAMC work failing which ₹.1000/- will be lavied as Liquidated damages each case apart from penalty.
31. The detail of total Number of ROs installed in ICAR-IARI is as under and No. of ROs installed/removed in future will also be covered in CAMC.
- RO water purifier System Upto 20 Lit - **115 Aprox.**
- RO water purifier system from 21 Lit to 50 Lit- **70 Aprox.**
- RO water purifier system from 51 Lit & Above- **60 Aprox.**
32. **Validity of Tender:** 180 days from the due date.

  
**Administrative Officer (Store)**

**Technical bid**

Sl. No.	Description	Page No.*	Details
1.	Name of the Company/Firm		
2.	Address of the company/Firm with contact details (Tel/Fax/E mail/Cell)		
3.	Registration of the Firm with Govt./Concerned Deptt. Under shop & commercial Estt. Act.		
4.	Firm should have <b>atleast 3 years experience</b> to such supplies to Govt./Semi.Govt./Boards/ Corporation/ Autonomous Body i.e. 2019-20, 2020-21 and 2021-22 (Attach documentary proof i.e. work order/ supply order of each financial year )		
5.	Scan copy of proof of turnover (balance sheet & profit & loss A/c only) of not less than <b>Rupees 8.00 lakhs (Rs. eight lakhs only)</b> during the each of last three years viz 2019-20, 2020-21 and 2021-22.		
6.	Current/Valid PAN No. (Attach documentary proof)		
7.	Current/Valid GST No. (Attach documentary proof)		
8.	Certificate regarding <b>non black listed</b> firm is required to be attached (Attached certificate as per proforma)		
9.	Scanned copy of EMD/MSME		
10.	Any other information		

**\*Mentioning of Page No. is compulsory without when the technical bid will not be accepted for further consideration.**

Dated: \_\_\_\_\_

(Signature & Seal of Tenderer)

**To whom it may concern**

"It is certified that our firm M/S \_\_\_\_\_ has not been blacklisted/debarred/ suspended for providing maintenance services of RO water purifier system by advertisements in newspapers or otherwise by any of the Central/State Government/Public Sector Undertaking/Institute of Government of India/Autonomous Body etc. It is further certified that this statement is true and based on facts. If it is found false at any stage, I/we shall be liable responsible for the same and action as deemed fit may be taken against me/our agency.

**Signature & Seal of the Tenderer  
with Date**

Telephone No.

Fax:

E mail:

Cell:

**Proforma price bid to be submitted in Gem Portal Only**

Sl. No.	RO Purifier System Details	Qty.	Basic Rate	GST Applicable	Total
1	Ro Water Purifier System upto 20 lit	01 Nos			
2	Ro Water Purifier System from 21 lit to 50 lit	01 Nos			
3	Ro Water Purifier System from 51 Lit & above	01 Nos			

**Note:- Price should not be shown in the Technical Bid Documents.**